

**STATIONERY ORDER FORM 2019****NAMIBIA**PLEASE COMPLETE IN FULL AND RETURN TO: [iqpaper@kerridgecs.com](mailto:iqpaper@kerridgecs.com)**DETAILS:**

Order Date: \_\_\_\_\_ Collection Date: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**BILLING INFORMATION:**

Account Number: \_\_\_\_\_ VAT Number: \_\_\_\_\_  
Address (if not a client): \_\_\_\_\_

**ORDER INFORMATION:**

| TYPE  | DESCRIPTION            | QUANTITY     | AMOUNT     |
|---|------------------------|--------------|------------|
| 2 Part Invoice  | N\$ 720 per 1000 boxes |              |            |
| 3 Part Invoice  | N\$ 750 per 750 boxes  |              |            |
| Lazer Invoice   | N\$ 815 per 2500 boxes |              |            |
| Lazer Invoice Ream  | N\$ 175 per 500 reams  |              |            |
|   |                        |              |            |
| 2 Part Statement  | N\$ 720 per 1000 boxes |              |            |
| Lazer Statement   | N\$ 815 per 2500 boxes |              |            |
| Laser Statement Ream  | N\$ 175 per 500 reams  |              |            |
|   |                        |              |            |
| Paper Orders are <b>COD</b> unless per other arrangement.<br>Client responsible for the Collection (Please arrange own Courier) |                        | <b>TOTAL</b> | <b>N\$</b> |

**PAYMENT INFORMATION:**

IQ Retail (Pty) Ltd  
Standard Bank, Helderberg  
Branch Code: 033012  
Account Nr: 072316268

**Ref:** Your account Number/Company Name

Please send proof of Payment to:  
[iqpaper@kerridgecs.com](mailto:iqpaper@kerridgecs.com)